



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS AIR FORCE CENTER FOR ENVIRONMENTAL EXCELLENCE**  
**BROOKS AIR FORCE BASE TEXAS**

10 OCT 2000

MEMORANDUM FOR HQ AETC/CE

FROM: HQ AFCEE/CC  
3207 North Road  
Brooks AFB TX 78235-5363

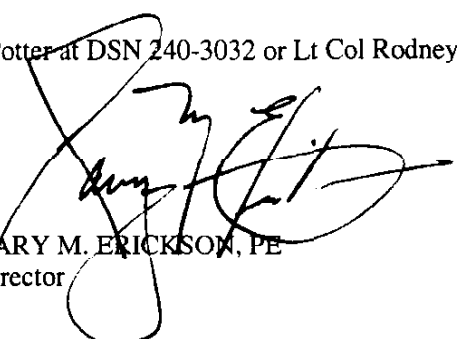
SUBJECT: FY02 Housing Privatization Program

AF/ILEI has issued the design instruction (DI) for the FY02 privatization program (see attached). The DI directs AFCEE to begin development of your candidate project at Lackland and Altus AFBs. The initial efforts will be to assign a Privatization Support Contractor (PSC) to develop the project information packages and ultimately the solicitation, with the assistance of your base and MAJCOM staffs. Funding for these efforts will be provided directly from Air Staff and do not require any effort on your part.

The basis for the programming and planning for your project is the Family Housing Master Plan (FHMP). In order to minimize potential delays and unnecessary expenditures of resources that were experienced in the FY01 program, we request you review the current FHMP with your installation to validate the proposed project scope, i.e., number of units and grade mix, site location and replacement/improvement scope/cost. Any changes from the FHMP must be coordinated with and approved by AF/ILEH/ILEI prior to initiating contract actions.

We are currently in the process of awarding five new PSC contracts. These are scheduled to be in place by 23 Oct 00. In order to assign a PSC to Lackland and Altus AFBs and start the Request for Proposal development process, we need your written concurrence of the project and scope as outlined in the FHMP. We also need you to provide copies of any programming documents and cost estimates that have already been developed for these projects.

If you have any question, my POCs are Mr. Perry Potter at DSN 240-3032 or Lt Col Rodney Croslen at DSN 240-5506.

  
GARY M. ERICKSON, PE  
Director

Attachment:  
FY02 DI

cc:  
37 CES/CC  
97 CES/CC